

Design Plan Checklist

This checklist has been prepared for customer:

Relating to purchase order number:

The MFB Products Sales Order No is:

The item is a ...

MFB Products parent item number is:

MFB Products serial number prefix is:

Qty:

	Description	Assembly sign	QA sign
1.	Door/s configuration: <input type="checkbox"/> Front <input type="checkbox"/> LH <input type="checkbox"/> RH <input type="checkbox"/> Glazed <input type="checkbox"/> Metal <input type="checkbox"/> Rear <input type="checkbox"/> LH <input type="checkbox"/> RH <input type="checkbox"/> Glazed <input type="checkbox"/> Metal		
2.	Door hardware requirements: Handle type: Lock type: Key No/s: The keys are attached in a plastic bag <u>prior to wrapping</u>		
3.	Packaging requirements: <input type="checkbox"/> Cabinets to be bolted to a wooden pallet <input type="checkbox"/> Cabinets to be packed in wooden crate/s		
4.	Airconditioner Model No: Airconditioner serial number:		
5.	Following configuration/compliance criteria verified prior to shipping: ...		
6.	Visually inspect that all panels are straight and free of any damage		
7.	Visually inspect the whole item for paint quality/colour/finish (Uniform finish, no scratches, crack lines, or chips in the paintwork/finish)		
8.	19" racking is maintained between mounting (use go/no-go gauge)		
9.	Serial number label/s is affixed in an appropriate position		
10.	Electrical items are adequately identified & meet electrical earthing requirements. Ensure electrical leads are properly terminated (not including air conditioners).		
11.	Glazing on industrial doors is sealed to IP55		
12.	Glazed doors have batch code label attached Batch code:.....		
13.	Check that accessories are to be fitted and or wrapped (refer MFB Sales Order for details)		